

Comparison Chart

	elabra collaboration	1 st generation collaboration	email collaboration
General System Features			
Access from any Internet connection	•	•	•
Central point of access to Transaction Docs	•	•	
Organize all Transaction Documents	•	•	
Send new document versions	•	•	•
User management of system features	•		
Backup and maintenance of Transaction data	•	•	
Reduce user exposure to viruses	•	•	
Customer Service support	•	•	
Login			
Authorized workgroup access by password	•	•	
User can change password	•		
Auto-login, remember password (instant access)	•		
My Info			
User can modify contact information	•		
User preferences			
Email alerts of uploads, on/off per document	•		
Attach uploaded file to email alert: on/off	•		
Re-order Document Folder list	•		
Get email cc of all messages sent from system	•		
Transactions List			
See personal Transactions list	•	•	
User sets up new Transaction	•		
Instant access to working group contact info	•	•	
One click emails to working group members	•		
Column sort by Transaction	•		
Column sort by Issuer or Transaction Manager	•		
Email Notifications			
Specific subject line identifies contents	•		
Workgroup Listing			
Click for condensed or expanded version of List	•		
Column sort by member name or organization	•		
Column sort by role	•	•	

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Document Folders per Transaction			
Document Folders for each document type	•	•	
Open folder to list document versions	•	•	
Upload dates and times listed	•	•	
Document Author(s) listed	•	•	
Author(s) contact info, one-click	•		
Then author emails, one-click	•		
Simplified upload steps for Author	•		
Select fewer Viewers for a document upload	•	•	•
Auto-generate email alert of new upload	•	•	
Do not send email notification for new upload	•		
Upload direct to folder	•	•	
See Viewer list for past uploads	•		•
Comments/Responses to documents			
Each comment listed in Document Folder	•		
Any viewer can send a text comment	•		•
Can attach any file to a comment	•		•
Comment sent times listed	•		•
Comment sender listed	•		•
Sender contact info, one-click	•		
Then Sender emails, one-click	•		•
Comments viewable by all or select group	•		
Do not send email notification for new comment	•		
The Transaction Manager controls			
Start a new Transaction	•		
Assign Transaction names	•		
Assign co-Transaction Manager	•		
Make an existing user a working group member	•		
Assign Role to working group member	•		
List new user for customer service registration	•		
Make new Document Folders	•		
Assign Document Folder Author(s)	•		
Set DocFolder Viewers: All or Select group	•	•	